

## Annual Substance Abuse Prevention Program Report

Organization Name \_\_\_\_\_

Program Name \_\_\_\_\_

For each program you deliver, please review:

- 1) Exhibit A of your contract(s) (also Exhibit A2 if you had a contract amendment)
- 2) Exhibit B of your contract(s)
- 3) Your on-line program reports. To find these reports, log on to your home page on [www.preventionidaho.net](http://www.preventionidaho.net), and click on the "Reports" link located in the left margin. On the Reports page, select "Fiscal year 2004." You will have access to several different summary reports, including "Demographics," "Program Status," and, for recurring programs, "Attendance and Program Status."

Annual Report Narrative:

- 1) Referring to the above documents, please provide a brief summary of the program's objectives (1-2 sentences).
- 2) For each separate program site, please briefly:
  - State the program location.
  - Describe the intended target population (1-2 sentences).
  - Describe any discrepancies between proposed services or what you had hoped to deliver (e.g., number of participants; number of sessions; the number of sessions each participant will receive/be involved with), and what was provided this fiscal year.
  - Describe any difficulties you encountered in delivering the program and/or reaching the target population and any lessons you learned as a result of your experiences this year.
  - Describe what you did or will do to address the difficulties encountered or incorporate any lessons learned into this year's programs.
  - Describe any specific elements and/or strategies that worked well in delivering this program and that you will keep or improve upon.
  - Give us one short anecdote that illustrates how a typical participant feels about your program (optional).